

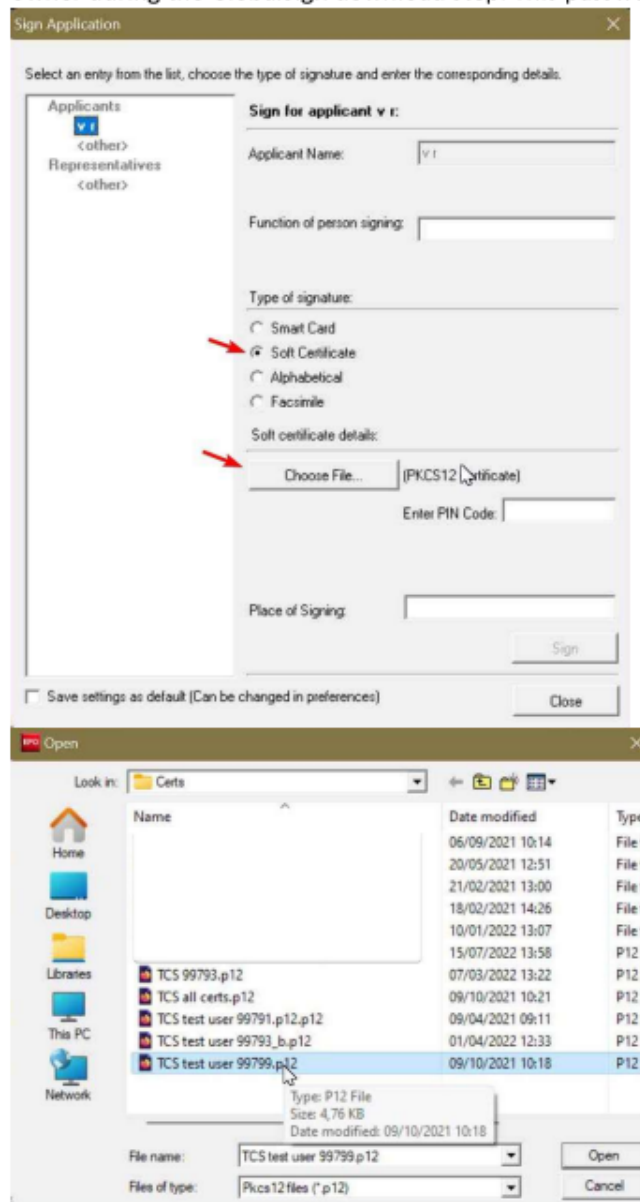
Please use the File of type drop down menu to select .pfx file if the certificate is not displaying as a .p12 file.

OLF Client Soft Certificate instructions

When using a soft certificate instead of the smartcard for signing and sending the soft certificate can be select during the signing and sending phase.

Signing

Select the downloaded soft certificate as a '.p12' file. The password for the file can be entered in the PIN Code field. For the EPO soft certificates the password of the .p12 file was set by the certificate owner during the GlobalSign download step. This password is not known by anyone else.



(If your certificate does not display as expected (.P12 file), select the drop-down menu for 'Files of type', and check within .pfx files.)

Sending

When the application is ready to send, the soft certificate radio button should be selected and Continue Sending.



Your pop-up box may have been disabled previously when not required however, the EPO default will always go to Smart Card and you will need the pop-up box to select Soft Certificate. If the pop-up box does not appear as in the screenshot above, please see below.

Instructions to recover the pop-up box

We have received information from the EPO regarding the pop-up box that is missing for you.

They have advised for the following work to be completed. Please check with your IT dept as they may need to make the change for you.

To make this window appear again to the clients: go to the location of the file "OLFfm.conf" (usually "Installation_Folder\EPO_OLF5\fm\config" on the OLF server side) and look for this sentence "ShowWarningBeforeSend=0" and change the 0 to 1 and save.

Close eOLF and then reopen it and you should get the pop-up box as expected.

Enter your password (12 or more characters) and [ok](#)

